

MUNICIPAL DISTRICT OF MACKENZIE NO. 23
COUNCIL MEETING

Tuesday, September 12, 1995

PRESENT:

Bill Neufeld, Reeve
Arly Roe, Deputy Reeve
Betty Bateman, Councillor
Reuben Derksen, Councillor
Ernest Dyck, Councillor
Edward Froese, Councillor
Jake L. Peters, Councillor
Walter Sarapuk, Councillor
Jay Lanti, Councillor
Pauline Flett, Councillor

ALSO PRESENT:

Dennis Litke, C.A.O.
Joanne Mitchell, Assistant Manager, Recording Secretary
Kevin Smith, Development Officer

Minutes of the regular meeting of the Council for the Municipal District of Mackenzie No. 23, held on Tuesday, September 12, 1995 in the Council Chambers, Provincial Building, High Level.

CALL TO ORDER

1. Reeve, Bill Neufeld, called the meeting to order at 10:20 a.m. and welcomed Dennis Litke to the Municipal District of Mackenzie No. 23 and wished him well in his new position as Manager of the M.D.

**ADOPTION
OF AGENDA**

MOTION 95-655

MOVED by Councillor Dyck that the agenda be adopted with additions as presented.

CARRIED

ADMINISTRATIVE:

2. a) **Bylaw #030/95
Establish the Position of Chief Administrative Officer
& Repeal Bylaw #014/95**

MOTION 95-656

MOVED by Councillor Roe that first reading be given to Bylaw 030/95 to establish the position of Chief Administrative Officer and repeal Bylaw 014/95.

CARRIED

MOTION 95-657

MOVED by Councillor Peters that second reading be given to Bylaw 030/95 to establish the position of Chief Administrative Officer and repeal Bylaw 014/95.

CARRIED

MOTION 95-658

MOVED by Councillor Bateman that Bylaw 030/95 be considered for third reading at this time.

CARRIED UNANIMOUSLY

MOTION 95-659

MOVED by Councillor Sarapuk that third reading and assent be given to Bylaw 030/95 to establish the position of Chief Administrative Officer and repeal Bylaw 014/95.

CARRIED

2. b) **Bylaw #031/95 Appoint to the Position of Chief Administrative Officer**

MOTION 95-660

MOVED by Councillor Derksen that first reading be given to Bylaw 031/95 to appoint Dennis Litke to the position of Chief Administrative Officer.

CARRIED

MOTION 95-661

MOVED by Councillor Bateman that second reading be given to Bylaw 031/95 to appoint Dennis Litke to the position of Chief Administrative Officer.

CARRIED

MOTION 95-662

MOVED by Councillor Dyck that Bylaw 031/95 be considered for third reading at this time.

CARRIED UNANIMOUSLY

MOTION 95-663

MOVED by Councillor Peters that third reading and assent be given to Bylaw 031/95 to appoint Dennis Litke to the position of Chief Administrative Officer.

CARRIED

2. c) Official Oath of Chief Administrative Officer

Dennis Litke took the Official Oath before Reeve, Neufeld.

2. d) Notice of Council or Committee Meetings to the Public

MOTION 95-664

MOVED by Councillor Dyck that the Council establish notice of meetings by posting a notice on a bulletin board located in each of the M.D. offices as well as the A.T.A. service station in Zama, 24 hours in advance of the meetings in accordance with Section 194 (4) of the Municipal Government Act.

CARRIED

2. e) Title of Chief Elected Official and Councillors

MOTION 95-665 **MOVED** by Councillor Lanti that the title for the Chief Elected Official be designated as "Reeve" and the title for the Councillors be designated as "Councillor".

CARRIED

2. f) Motion to Ratify Appointment of Returning Officer

MOTION 95-666

MOVED by Councillor Roe that the Council ratify the appointment of Joanne Mitchell as the Returning Officer for the Municipal election.

CARRIED

2. g) Motion to Set Polling Stations

MOTION 95-667

MOVED by Councillor Froese that the polling stations for the Municipal Elections be set as follows:

Ward 1	Buffalo Head Prairie School
Ward 2	La Crete Community Hall
Ward 3	La Crete Community Hall
Ward 4	La Crete Community Hall
Ward 5	Hillcrest School
Ward 6	Hillcrest School and Fort Vermilion Legion Hall
Ward 7	Fort Vermilion Legion Hall
Ward 8	Batt Hall
Ward 9	High Level Rural Hall
Ward 10	Zama Community Hall

CARRIED

2. h) Consideration of Changing Advance Poll Date

MOTION 95-668

MOVED by Councillor Sarapuk that Motion 95-651 be rescinded and the date for an advance poll be set for October 14, 1995.

CARRIED

2. i) C.A.O. Introduction

Dennis Litke introduced himself to Council, giving a brief review of his experiences and saying he looked forward to working with the Council.

MINUTES

3. a) Minutes of Meeting with Minister of Transportation and M.L.A., August 10, 1995

MOTION 95-669

MOVED by Councillor Roe to table the minutes of the August 10, 1995 meeting with the Minister of Transportation & Utilities and the M:L.A.

CARRIED

3. b) Public Hearing Minutes, August 25, 1995

MOTION 95-670

MOVED by Councillor Sarapuk to table the minutes of the August 25, 1995 Public Hearing.

CARRIED

3. c) Minutes of Council Meeting, August 25, 1995

MOTION 95-671

MOVED by Councillor Dyck to adopt the minutes of the August 25, 1995 Council meeting with the following correction to Motion 95-645 "...Buffalo Head Prairie alternate access project to the pit run road project."

CARRIED

FINANCIAL

5. a) Cheque Listing for August 1995

MOTION 95-672

MOVED by Councillor Sarapuk to approve the cheque list for August 1995 as presented.

CARRIED

5. b) Transfer \$32,746.74 from Contingency to Operating for Over Expenditure on the 1994 Assessment

MOTION 95-673

MOVED by Councillor Roe to table the request to transfer funds from contingency pending additional information regarding the 25% grant for assessment services from the Province.

CARRIED

5. c) Request from La Crete Seniors for First Aid Course

MOTION 95-674

MOVED by Councillor Dyck that the Municipal District of Mackenzie cover the cost of a First Aid Course for the volunteer drivers of the La Crete Handi-Van.

CARRIED

5. d) Budget Report as of August 31, 1995

MOTION 95-675

MOVED by Councillor Roe to accept the Budget Report as of August 31, 1995 as presented.

CARRIED

MOTION 95-676

5. e) Transfer \$2,859.29 from Contingency to Operating for Zama Sewer

MOVED by Councillor Bateman to authorize the transfer of \$2,859.29 from the contingency account to the operating account to cover the additional expenditures incurred in the Zama sewage system.

CARRIED

5. f) Transfer \$16,889.56 from Contingency to Operating for Fort Vermilion Street Lights & Infrastructure Study

Councillor Lanti requested a recorded vote on the motion.

MOTION 95-677

MOVED by Councillor Roe to approve the following two projects: the installation of street lights in Fort Vermilion and the Infrastructure Study and to authorize the transfer of funds from the contingency fund to the operating fund in the amounts of \$8,889.56 for the street lights project and \$8,000.00 for the Infrastructure Study.

IN FAVOUR:

Neufeld
Roe
Sarapuk
Bateman
Peters
Flett
Dyck

OPPOSED:

Lanti
Derksen
Froese

CARRIED

DELEGATION

6. b) Subdivision Inquiry, NW15-110-17-5, Wally Richards

4. c) Wally Richards, Subdivision Inquiry

Wally Richards entered the meeting at 1:20 p.m.

Development Officer, Kevin Smith, briefly reviewed Mr. Richards plan to subdivide a parcel of approximately 22.69 acres on NW 15-110-17-5 as a farmsite separation. The proposed subdivision exceeds the standards 5 acre parcel, however it appears to be justified because of the lay of the land and the existing development.

Council indicated they would not oppose an application for subdivision based on the information presented.

PLANNING & DEVELOPMENT

6. c) Zama Subdivision Proposal

MOTION 95-678

MOVED by Councillor Bateman to enter into an agreement with Maltais Surveyors to survey the proposed subdivision of additional lots in the Hamlet of Zama and to transfer \$13,910.00 from the contingency account to the operating account to cover the cost of the survey.

CARRIED

DELEGATIONS

4. a) Margaret Pietsch, High Level South Flood Control Project

Margaret Pietsch requested construction on the flood control project on SW 21-109-17-W5M be completed this Fall. She said the project was put on the I.D.'s priority list in 1990.

The process for a flood control project is the design, then it goes to Environment for approval, it's budgeted for, an application for license is made and then there is six week appeal period. Gary Mayhew reported the design was to be ready by the third week of September.

Reeve Neufeld told Mrs. Pietsch that when the design is received from the engineer, a meeting would be arranged with Environment to see if any work could be done this year. Mrs. Pietsch thanked Council for hearing her presentation and left the meeting.

MOTION 95-679

MOVED by Councillor Roe that a letter be written to the consulting engineer, requesting him to meet with Water Resources to determine if any work could be done this Fall and a copy of the letter be sent to Mrs. Pietsch.

CARRIED

6. d) Bylaw 023/95 Re: Street Names and Numbering

MOTION 95-680

MOVED by Councillor Roe to table Bylaw 023/95.

CARRIED

**6. e) 177-DP-95, Mark Baer, Bridge Construction
NW 20-106-11-5, Tabled on August 25, 1995**

MOTION 95-681

MOVED by Councillor Roe that Development Permit 177-DP-95 be approved subject to the developer meeting all government approvals and constructs the bridge on his private property.

CARRIED

6. f) Proposed Change to Subdivision 95MK072

The developer has requested a farmstead separation of approximately 6.4 acres and asks to be permitted to leave the mobile home on the balance of the quarter. An agreement would be drawn up for the use of the driveway access to both parcels.

MOTION 95-682

MOVED by Councillor Derksen that the M.D. offer no objections to the amended subdivision application 95MK072 subject to the following conditions:

1. Enter into a Developer's Agreement with the Municipal District of Mackenzie.
2. The Developer shall pay to the Municipality, prior to signature of this Agreement on each lot, the rate of \$200.00 per lot for the construction of off-site cost of municipal services.
3. All sewage disposal shall conform to the Alberta Private Sewage Treatment and Disposal Regulations.
4. Prior to any development on the proposed subdivision, The Developer shall obtain a Development Permit from the Municipality.
5. All outstanding taxes shall be paid in full prior to registration of title.
6. The Developer shall provide a joint access agreement to utilize the existing access and this agreement is to be registered at the Land Titles Office.
7. The Developer shall provide a joint use agreement for the dugout and this agreement is to be registered at the Land Titles Office.

CARRIED

**6. g) Land Use Policies Discussion Paper
Mackenzie Municipal Services Agency**

This item was received as information under Motion 95-696.

6. h) Clarify Motion 95-460, La Crete Co-op Development

MOTION 95-683

MOVED by Councillor Roe that motion 95-460 be clarified to read "the Municipal District of Mackenzie No. 23 has no concerns with removing the service road dedication along the east side on Block 21, Plan 902-2145."

CARRIED

6. i) Subdivision Inquiry, Cecil Fischer, SW 28-110-19-5

MOTION 95-684

MOVED by Councillor Bateman that the proposed subdivision on SW 28-110-19-5 be discouraged.

CARRIED

Kevin Smith left the meeting at 2:45 p.m.

PUBLIC WORKS

7.a) Motion 95-645, Peter J. Friesen Ditching, Requires Clarification

Pit Run road

This item was resolved under Motion 95-671, correction and adoption of the August 25, 1995 minutes.

Councillor Derksen asked to be excused from the meeting and left at 2:45 p.m.

Peter J. Friesen Road

MOTION 95-685

MOVED by Councillor Dyck to defer \$20,000.00 from the 1995 budget to the 1996 budget for the Peter J. Friesen road upgrade.

CARRIED

Neustaeter Access

MOTION 95-686

MOVED by Councillor Peters to remove the Neustaeter access road from the 1995 road priority list.

CARRIED

MOTION 95-687

MOVED by Councillor Froese to reallocate the \$12,000.00 budgeted in 1995 for the Neustaeter road to the Blumenort East road in 1996.

CARRIED

MOTION 95-688

MOVED by Councillor Lanti to reallocate the \$50,000.00 budgeted for the Bushie River connector road in 1995 to the 1996 budget for the same road.

CARRIED

7. b) Mowing Secondary Highway Right-of-Way

Council confirmed that mowing of Secondary Highway right-of-ways was a maintenance item that is included in the 1995 budget.

7. c) Tenders for Fort Vermilion Water System Improvements

MOTION 95-689

MOVED by Councillor Bateman to award the tender for the Fort Vermilion water system improvements to the lowest bidder, Dechant Construction, at a cost of \$240,055.00 plus G.S.T.

CARRIED

**7. d) Zama City Access Road Report from EXH
Letter to Minister of Transportation & Utilities, Dr. S. West**

MOTION 95-690

MOVED by Councillor Bateman that the letter drafted by the Zama Road Committee be forwarded to the Minister of Transportation & Utilities, requesting the construction of an access road to the Hamlet of Zama, East to Highway #35 and requesting funding in the amount of \$12 million dollars.

CARRIED

7. e) Quote to Pave Parking Lot at Mustus Lake Centre

MOTION 95-691

MOVED by Councillor Bateman to refer the estimated costs of paving the Mustus Lake Centre parking lot to the 1996 budget preparation meeting.

CARRIED

MOTION 95-692

7. f) Paving Quotations, 94 Ave., La Crete

MOVED by Councillor Bateman to approve the paving of 400 meters on 94 Avenue in the Hamlet of La Crete if enough money has been saved in the 1995 construction budget and if not, this item be referred to the 1996 budget preparation meeting.

CARRIED

MOTION 95-693

7. g) Tompkins Landing Ice Bridge

Alberta Transportation & Utilities have advised they are not prepared to keep the Tompkins Landing ferry open 24 hours per day. They have proposed the construction of the ice bridge crossing be turned over to the M.D. along with a payment of \$30,000.00 and the pumps required for the construction, all defined in a letter of agreement.

MOVED by Councillor Peters that the M.D. sign a letter of agreement with Alberta Transportation & Utilities for the construction of the Tompkins Landing ice bridge crossing as proposed by the Department.

CARRIED

Dennis Litke reported Alberta Transportation & Utilities are not prepared to keep the ferry opened 24 hours a day but they would submit a draft agreement for the M.D. to consider. The Province is self insuring and they would include an estimate for the M.D. for insurance.

4. b) Bill Wiebe Re: Subdivision Application 95MK074

6. a) Subdivision Application 95MK074

Mr. Wiebe did not attend the meeting and this item was not dealt with.

OLD BUSINESS

**8. a) Letter from Minister of Environmental Protection
Re: Landfill & Waste Management Regulations Transferred from
Public Health to Environment**

This item was received as information under Motion 95-696.

MOTION 95-694

8. b) Cardusty Trucking Ltd., Proposal to Construct Administrative Building

MOVED by Councillor Roe that the Manager arrange to meet with Cardusty Trucking Ltd. to discuss the M.D.'s requirements for an administration building.

CARRIED

8. c) Status of Hutch Lake Committee

Council will not take any action on increasing the number of lots available at Hutch Lake until a demand for more lots is apparent.

8. d) Meeting with M.L.A. on September 21 or 22?

Council will not meet with the M.L.A. on September 21 or 22, 1995 as there are no new items to discuss with him at this time.

**COUNCILOR'S
CORNER**

9. Arly Roe

Councillor Roe asked if letters had been sent to land owners in Fort Vermilion asking for their commitment to accept local improvement charges for the water and sewer line extensions at the west end of the hamlet.

The Public Works Department is putting this together.

Walter Sarapuk, Waste Management Committee Report

MOTION 95-695

MOVED by Councillor Sarapuk to accept the Waste Management Committee Report as presented and implement all of the recommendations made by the committee.

CARRIED

Jay Lanti

Councillor Lanti requested the contracts for hauling from the Waste Transfer Stations be made available to Councillors for their review and that once the contract is awarded, no changes be made to it.

Walter Sarapuk

Councillor Sarapuk requested the grader contracts be made available for review next time they are renewed.

Betty Bateman

Councillor Bateman asked why M.D. files were being stored in the old Ranger Station in High Level. Manager Litke will investigate and report back to Council.

Ernest Dyck

Councillor Dyck requested priorities be set for the maintenance and/or upgrading of the streets as well as planning for curb and gutter, etc. in each of the hamlets. Manager Litke will review the Hamlet Street Study Terms of Reference and discuss it with Council.

NEW BUSINESS

10. a) A.A.M.D.&C Correspondence

- i) Municipal News Highlights, Aug. 16/95
- ii) Municipal News Highlights, Aug. 30/95
- iii) Executive Meeting Highlights, August Meeting
- iv) Provincial Truck Route Task Force

This item was received as information under Motion 95-696.

10. b) Deh Cho Meeting, October 13 & 14, 1995

This item was received as information under Motion 95-696.

- 10. c) i) Alberta Electoral Boundaries Commission 1995/96**
ii) Letter from the Chairman, Edward R. Wachowich
iii) Letter from M.L.A. and
Letter from Chairman to M.L.A.
iii) Letter from Mackenzie Municipal Services Agency

This item was received as information under Motion 95-696.

INFORMATION
ITEMS

11 a) Information Items as Listed

This item was received as information under Motion 95-696.

11. b) Action List for August 25 Meeting

This item was received as information under Motion 95-696.

- 11. c) Nomination Papers and Brochures**
Running for Municipal Office in Alberta - 1995
Conflict of Interest Guidelines for Municipal Councillors

This item was received as information under Motion 95-696.

11. d) Letter from Town of High Level, Re: F.C.S.S.

This item was received as information under Motion 95-696.

11. e) Town of Rainbow Lake Letter Re: Municipal Amalgamation

This item was received as information under Motion 95-696.

11. f) Release & Discontinuance of Action

This item was received as information under Motion 95-696.

MOTION 95-696

MOVED by Councillor Bateman that the following agenda items be received as information: 6. g), 8. a), 10. a, b and c, 11. a, b, c, d, e and f.

CARRIED

**COMMITTEE OF
THE WHOLE**

12.

MOTION 95-697

MOVED by Councillor Roe that the meeting go in camera at 4:30 p.m..

CARRIED

MOTION 95-698

MOVED by Councillor Bateman that the meeting come out of camera at 4:45 p.m..

CARRIED

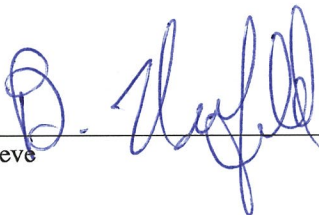
ADJOURNMENT

13.

MOTION 95-699

MOVED by Councillor Peters that the meeting adjourn at 4:45 p.m.

CARRIED



Reeve



Manager